



ART DIRECTORS GUILD

27th Annual Art Directors Guild Excellence in Production Design Awards Awards Rules

Recognized Crafts at the ADG Awards:

The following crafts are recognized at the Art Directors Guild Excellence in Production Design Awards. These crafts are represented by the Art Directors Guild (Local 800), with the exception of the Set Decorator (Local 44). Please do not enter any other crafts in the nomination process.

Production Designer · Art Director · Assistant Art Director · Supervising Art Director · Visual Consultant · Scenic Artist · Graphic Designer · Graphic Artist · Title Artist · Illustrator · Matte Artist · Storyboard Artist · Concept Artist · Previs Artist · Set Designer (Draughtsman) · Digital Set Designer · Model Maker · Digital Model Maker · Set Decorator.

Due to the global pandemic caused by the coronavirus/COVID-19, all matters for the 27th Art Directors Guild Excellence in Production Design Awards are subject to change.

Feature Films:

1. The Excellence in Production Design Award for a feature film will be awarded in four categories to the “recognized crafts” listed above. The Production Designer or their representative will provide this list on the nomination form. Those recognized should have made a significant contribution to the look of the feature film. The feature film must be designed and/or supervised by a Production Designer or Art Director.
2. To be eligible, a feature film must be over 40 minutes in running time and be publicly exhibited for paid admission in a commercial motion picture theater in one of the six qualifying U.S. cities including: Los Angeles County; City of New York [Five Boroughs]; the Bay Area [counties of San Francisco, Marin, Alameda, San Mateo and Contra Costa]; Chicago [Cook County, Illinois]; Miami [Miami-Dade County, Florida]; and Atlanta [Fulton County, Georgia] between January 1, 2022, and midnight December 31, 2022.
3. The theatrical qualifying run must be for at least seven consecutive days in the same theatrical motion picture theater during which period screenings must occur at least three times daily, with at least one screening beginning between 6pm and 10 pm daily. Drive-in theaters are included as a qualifying commercial venue with at least one screening daily.
4. Films that receive their first public exhibition other than for paid admission in a commercial motion picture theater are not eligible for an award in the feature film categories. Nontheatrical public exhibition includes but is not limited to: Broadcast and cable television, PPV/VOD, DVD distribution, Inflight airline viewing, internet transmission. **Motion Pictures released in such nontheatrical media on or after the first day of their theatrical qualifying run remain eligible.**
5. These rules parallel those of the AMPAS submission requirements.
6. The Guild creates its Feature Film List from the submissions on the AMPAS reminder list. However, it is recommended that you fill out the ADG Feature Film Submission form as well.

This will guarantee your place on the ADG Feature Film List and enable you to upload promotional content immediately. These forms will be available Monday, September 19, 2022 through Monday December 5, 2022 at 5:00pm.

7. Submission forms are available at www.AWARDS.ADG.org. An entry may be submitted by any Production Designer or Art Director in good standing in the Guild, by any non-member Production Designer or Art Director of a qualified feature film, or by an authorized representative of the feature film. If a project is submitted by an authorized representative, the Production Designer or Art Director will be considered the eligible entrant for the award. All entries must be made via the ADG Awards Submission Form on the website. **A copy of the crew list and end title credits must be emailed to awards@adg.org for your submission to be considered complete.**
8. Persons with eligible films may upload clips and/or still layouts to the Guild website at www.AWARDS.ADG.org. These clips and design presentations can be viewed by all public traffic to the site. **It is to your advantage to upload as soon as possible. The upload section is accessed in your submission form.**
9. TO BE ELIGIBLE, A FEATURE FILM THAT IS MADE WITHIN THE U.S. OR CANADA MUST BE PRODUCED UNDER AN IATSE AGREEMENT. FOREIGN ENTRIES ARE ACCEPTABLE WITHOUT RESTRICTIONS.
10. **Note that if nominated, a digital delivery of footage from the film will be required for the nominee clip reel within 5 days of the announcement. The digital file should include at least four scenes with an emphasis on production design, title treatment and the score music used. Also include the information about the film, including title, release date and Production Designers name. Further details may be found in the How to Submit guide.**

The four feature film categories are:

Category I - Period Feature Film

To qualify in this category, a feature film must have the majority of its sets and locations designed to portray a time period at least 20 years prior to the present awards year. * If your film straddles more than one genre, we will follow the 51% or more rule noted below.

Category II - Fantasy Feature Film

To qualify in this category, a feature film must have the majority of its sets and locations designed to portray places of an imaginative, fantastical, or inventive nature. This may include magic, supernatural events, horror, post-apocalyptic, science fiction or be futuristic with non-existent technology regardless of the year the film takes place. * If your film straddles more than one genre, we will follow the 51% or more rule noted below.

Category III - Contemporary Feature Film

To qualify in this category, a feature film must have **the majority of its sets and locations designed to portray places of a realistic nature in the world as we know it** within 20 years either side of the present awards year. * If your film straddles more than one genre, we will follow the 51% or more rule noted below.

Category IV – Animated Feature Film

To qualify in this category, a feature film must have the majority of its sets and locations created using a frame-by-frame technique, and usually falls into one of the two general fields of animation: narrative or abstract. Some of the techniques of animating films include but are not limited to hand-drawn animation, computer animation, stop-motion, clay animation,

pixilation, cutout animation, pinscreen, camera multiple pass imagery, kaleidoscopic effects created frame-by-frame, and drawing on the film frame itself. Motion capture and real-time puppetry are not by themselves animation techniques. In an animated film, animation must figure in no less than 75 percent of the picture's running time. In addition, a narrative animated film must have a significant number of the major characters animated. If the picture is created in a cinematic style that could be mistaken for live action, you must submit information supporting how and why the picture is substantially a work of animation rather than live action. Category IV will recognize production designers and art directors only.

* In many cases, a feature film may include a combination of two or more of the four categories listed above. You may specify your category of choice, but the Awards Committee has the right to move a film to a more appropriate category. In most cases, we will recognize the film in the category that represents 51% or more of the running time unless otherwise noted above.

ON-LINE NOMINATIONS VOTING BEGINS MONDAY, December 12, 2022:

1. A reminder list of the eligible motion pictures will be made available with a nomination ballot to all Local 800 Art Directors classifications who are active members or retirees in good standing in the Art Directors Guild. Votes should be cast in the order of their preferences for no more than five productions in each category. Voting for nominations and awards will be done online. The online election will be hosted by Simply Voting. (Hacker-safe certified using WhiteHat Security and source code security audits by HP Fortify, SSAE 16 SOC 1 Type I certified). Simply Voting will send an e-mail to all active members and retirees in good standing in the Art Directors classifications of the Art Directors Guild. The e-mail will include a link to the e-ballot along with a username and password that will allow the member access to the e-ballot. The link to the e-ballot will also be made available at www.ADG.org. All ballots will be anonymous. Paper ballots will be mailed only upon request. To request a paper ballot please contact Debbie Patton at the Art Directors Guild (818) 762-9995 or debbie@adg.org. Nominations voting closes on Friday, January 6, 2023, at 5pm PST.
2. The five (5) productions receiving the highest number of nomination votes in each category will become the Nominees for the final voting. In the event of a tie for the 5th position, the category will increase to 6 nominees. **Nominations will be announced Monday, January 9, 2023.**
3. A final ballot, listing the Nominees, will be made available online Wednesday, **January 25, 2023** to active members and retirees in all Local 800 craft classifications that are in good standing. One vote per category may be cast. The online election will be hosted by Simply Voting, (Hacker-safe certified using WhiteHat Security and source code security audits by HP Fortify, SSAE 16 SOC 1 Type I certified). Simply Voting will send an e-mail to all active members and retirees in good standing in the Art Directors Guild. The e-mail will include a link to the e-ballot along with a username and password that will allow the member access to the e-ballot. The link to the e-ballot will also be made available at www.ADG.org. All ballots will be anonymous. Paper ballots will be mailed only upon request. To request a paper ballot please contact Debbie Patton at the Art Directors Guild (818) 762-9995 or debbie@adg.org. Final voting closes on Thursday, February 16, 2023 at 5pm PST.
4. Final Ballots will be counted by Simply Voting. The productions receiving the highest number of votes will be declared the winners of the awards for Excellence in Production Design.
5. Awards will be conferred at the 27th Annual Art Directors Guild Excellence in Production Design Awards ceremony on Saturday, February 18, 2023.
6. Nominees will receive a nomination certificate (unless they win the category). Winners will be awarded as follows: Production Designer will be awarded a trophy, (Note: Up to two Production Designers per winning feature film will receive complimentary trophies.

If there are more than two Production Designers on one winning feature film, the additional trophy (s) will need to be purchased by the individual *to be determined*); Art Director, Supervising Art Director, Assistant Art Director and Visual Consultant will be awarded a plaque. Scenic Artist · Graphic Designer · Graphic Artist · Title Artist · Illustrator · Matte Artist Storyboard Artist · Concept Artist · Previs Artist · Set Designer (Draughtsman) · Digital Set Designer · Model Maker · Digital Model Maker · Set Decorator will be awarded a winners certificate.

The number of certificates is limited to fifteen (15) for non-ADG members per project.

The Production Designer for any project with more than fifteen (15) non-ADG members must organize the payment for the additional certificates, or they will not be ordered.

7. Persons who have failed to abide by the Guild's union security rules shall not be eligible for awards recognition.

Television Programs, Commercials or Music Videos (over-the-air, cable, satellite or Internet exhibition):

1. The Excellence in Production Design Award for Television will be awarded in seven categories to the "recognized crafts" listed above. The Production Designer or their representative will provide this list on the nomination form. Those recognized should have made a significant contribution to the look of television program or commercial.
2. To be eligible, a program must have been first publicly exhibited on United States national television (over-the-air, cable, satellite or Internet exhibition) between January 1, 2022 and midnight of December 31, 2022.
3. The Guild will solicit the submission of television program entries for a reminder list. Submission forms are available at www.AWARDS.ADG.org. In order to appear on the reminder list, a program entry must be submitted to the Art Directors Guild. An entry may be submitted by any Production Designer or Art Director in good standing in the Guild, by any non-member Production Designer or Art Director of a qualified program, or by an authorized representative of the program. If a project is submitted by an authorized representative, the Production Designer or Art Director will be considered the eligible entrant for the award. All entries must be made via the ADG Awards Submission Form. **A copy of the crew list and end title credits must be emailed to awards@adg.org for your submission to be considered complete.**
4. The goal of this reminder list is to include as many achievements worthy of award consideration as possible. Submissions open Monday, September 19, 2022. All submissions must be received in the Guild office by 5:00 P.M. Monday October 24, 2022.
5. Persons with eligible television programs, commercials or music videos may upload clips and/or still layouts on the ADG Awards website at www.AWARDS.ADG.org. These clips and design presentations can be viewed by all public traffic to the site. **It is to your advantage to upload as soon as possible. The upload section is accessed in your submission form.**
6. Each series is limited to one submission; the exception is during the premiere season when the pilot is designed by one team and remaining premiere season episodes are designed by another team. In this case, two submissions are accepted. The Pilot must be submitted alone. The remaining premiere season episodes must meet the 60% rule noted in #7 below. **Any designers of programs that have more than one submission due to multiple design teams will be required to provide a document that outlines their respective work for the season on the program. This information will be reviewed and compared at the Vetting Meeting noted in item 11 below. Uploaded promotional content is**

restricted to only the work created for the program by each respective designer and noted in the document provided.

7. For series not in their premiere season, 60% screen time or 60% set count must be in new sets or locations for design teams to qualify for submission. The submission may include new sets or locations from up to three different episodes. The episodes must be entered in the order they aired, up to a cap of three until the 60% mark is met. Once the “60% new” requirement has been met, no additional episodes are eligible. Location work must be significantly redressed or designed to count toward the 60% requirement. For all such series, a set list with timing breakdown is available on www.ADG.org must be included in the submission.
8. TO BE ELIGIBLE, A PROGRAM THAT IS PRODUCED IN THE UNITED STATES OR CANADA MUST BE PRODUCED UNDER AN I.A.T.S.E. COLLECTIVE BARGAINING AGREEMENT (CONTRACT). FOREIGN ENTRIES ARE ACCEPTABLE WITHOUT RESTRICTIONS.
9. **Each entry must also include a digital delivery of the episodes, commercial or music video. The digital file should include the episode, title treatment and the score music used. Also include the information about the episode: program title, episode title, air date and Production Designers name. Further details may be found in the How to Submit guide.**
10. To be eligible, all submission and nomination forms must be filled out completely! Entries with incomplete or missing program information forms will not be considered.
11. The ADG Awards Committee will meet on **Saturday, October 29, 2022 at 1:00 P.M.** at the Guild office to review each television submission for accuracy and for conformity to the awards rules. Persons making submissions are urged to attend this meeting to ensure that their entries have been properly submitted. A reminder list of all accepted submissions will be issued after this meeting. At this time, the awards department will accept written petitions for recommended changes to the television reminder list. **Petitions will not be accepted after November 17, 2022.** The Awards Committee has the right to move your entry to a more appropriate category or to disqualify your submission. Any changes will also require approval by the Art Directors Council with a majority vote. You will be notified if your submission is moved or disqualified.

The nine television categories are:

Category I - One Hour Period Single-Camera Series

To qualify in this category, a television series that is produced in the US or Canada must be produced under an IATSE Agreement; must have a minimum of two episodes aired in the series' regular time frame. There must be a single title for the series, and each episode must be related in kind and continuity and executive supervision. The submitted episode must be designed and supervised by a Production Designer or Art Director, must be recorded primarily with a single camera, must be at least one hour in length and the program must be original-scripted. It must have been photographed with one or more cameras, scene by scene, in the traditional “motion picture” format, irrespective of the recording medium. A one-hour period single-camera series has the majority of its sets and locations designed to portray a time period at least 20 years prior to the present awards year.

Category II - One Hour Fantasy Single-Camera Series

To qualify in this category, a television series that is produced in the US or Canada must be produced under an IATSE Agreement; must have a minimum of two episodes aired in the series' regular time frame. There must be a single title for the series, and each episode must be related in kind and continuity and executive supervision. The submitted episode

must be designed and supervised by a Production Designer or Art Director, must be recorded primarily with a single camera, must be at least one hour in length and the program must be original-scripted. It must have been photographed with one or more cameras, scene by scene, in the traditional “motion picture” format, irrespective of the recording medium. A one-hour period single-camera series has the majority of its sets and locations designed to portray a time period at least 20 years prior to the present awards year. A one-hour fantasy single-camera series has the majority of its sets and locations designed to portray places of an **imaginative, fantastical, or inventive nature. This may include magic, supernatural events, horror, science fiction or be futuristic with non-existent technology regardless of the year the program takes place.**

If the ADG receives less than ten submissions in the One Hour Period Single-Camera Television Series Category or the One Hour Fantasy Single-Camera Television Series Category, both will be combined into one category.

Category III - One Hour Contemporary Single-Camera Series

To qualify in this category, a television series that is produced in the US or Canada must be produced under an IATSE Agreement; must have a minimum of two episodes aired in the series’ regular time frame. There must be a single title for the series, and each episode must be related in kind and continuity and executive supervision. The submitted episode must be designed and supervised by a Production Designer or Art Director, must be recorded primarily with a single camera, must be at least one hour in length and the program must be original-scripted. It must have been photographed with one or more cameras, scene by scene, in the traditional “motion picture” format, irrespective of the recording medium. A one-hour contemporary single-camera series has the majority of its sets and locations designed to portray places of a realistic nature **in the world as we know it** within 20 years either side of the present awards year.

* In many cases, a one-hour program may include a combination of two or more genres. You may specify your category of choice, but the Awards Committee has the right to move a program to a more appropriate category. In most cases, we will recognize the program in the category that represents 51% or more of the running time.

Category IV - Television Movie or Limited Series

To qualify in this category, a television program when (if) made within the U.S. or Canada must be produced under an IATSE Agreement; if a FOREIGN entry, it is acceptable without restrictions, must be an original-scripted television movie or limited series. And, must be designed and supervised by a Production Designer or Art Director.

Limited Series is defined as a program with two (2) or more episodes with a total running time of at least 150 program minutes that tells a complete, non-recurring story, and does not have an on-going storyline and/or main characters in subsequent seasons. Limited Series to be considered as a whole if one design team is credited for the awards year; if multiple teams, the series will be considered in single parts up to two teams. The 60% rule applies to limited series that have more than one design team. Hanging episodes/parts eligibility for limited series: If the limited series has one design team but has hanging episodes in the following year, the complete limited series may be submitted in the subsequent eligibility year. This is the final year for the Hanging Episode Rule. Limited Series includes Mini-Series and Anthology Series.

Television Movie is defined as an original program, which tells a story with beginning, middle and end, a minimum of 40 minutes in length, and is broadcast in one part.

Category V - Half Hour Single-Camera Series

To qualify in this category, a television series that is produced in the US or Canada must be produced under an IATSE Agreement; must have a minimum of two episodes aired in the series' regular time frame. There must be a single title for the series, and each episode must be related in kind and continuity and executive supervision. The episode must be designed and supervised by a Production Designer or Art Director, must be recorded primarily with a single camera, must be one half hour in length and the program must be original-scripted. It must have been photographed with one or more cameras, scene by scene, in the traditional "motion picture" format, irrespective of the recording medium.

Category VI - Multi-Camera Series

To qualify in this category, a television series that is produced in the US or Canada must be produced under an IATSE Agreement; must have a minimum of two episodes aired in the series' regular time frame. There must be a single title for the series, and each episode must be scripted and related in kind and continuity and executive supervision. The submitted episode must be designed and supervised by a Production Designer or Art Director, must be recorded primarily with three or more cameras used simultaneously, irrespective of the recording medium. **The three-wall sets are theatrically presented and are traditionally filmed before a live studio audience.**

If the ADG receives less than ten submissions in the Half Hour Single-Camera Television Series Category or the Multi-Camera Television Series Category, both will be combined into one category.

Category VII – Variety, Reality or Competition Series

A program in this category is traditionally formatted for a live audience in a multi-camera format and can include musical acts or sketch comedy pieces but not limited to all of these together. To qualify in this category, a television series that is produced in the US or Canada must be produced under an IATSE Agreement; A series must have a minimum of two episodes aired in the series' regular time frame. There must be a single title for the series, and each episode must be related in kind and continuity as well as executive supervision. The submitted program must be designed and supervised by a Production Designer or Art Director. This category includes Variety, Sketch, Game Shows, & Reality Programs.

Category VIII – Variety Special

An awards or event special may be a onetime exhibition of a program. A program in this category is traditionally formatted for a live audience in a multi-camera format and can include musical or comedy acts but is not limited to this. To qualify in this category, a special that is produced in the US or Canada must be produced under an IATSE Agreement. The submitted program must be designed and supervised by a Production Designer or Art Director. This category includes Awards or Event Specials.

If the ADG receives less than ten submissions in either of the Variety Categories, both will be combined into one category.

Category IX - Commercials

To qualify in this category, a Commercial that is produced in the US or Canada must be produced under an IATSE Agreement; must be designed and supervised by a Production Designer or Art Director, must be at least 30 seconds in length. The commercial also must have been first publicly exhibited in the United States, via any medium, between January 1, 2022 and December 31, 2022.

Category X - Short Format: Music Video or WebSeries

To qualify in this category, a WebSeries or Music Video that is produced in the US or Canada must be produced under an IATSE Agreement, must be designed, and supervised by a Production Designer or Art Director, and must be 15 minutes or less in length. A WebSeries must have a minimum of two episodes/webisodes aired in the series' regular time frame. There must be a single title for the series, each episode/webisode must be related in kind and continuity and be based on an original script. The WebSeries may be a single or multi camera situation comedy, drama, or variety program. The WebSeries or Music Video also must have been first publicly exhibited in the United States between January 1, 2022 and midnight of December 31, 2022.

If the ADG receives less than ten submissions in the Commercials Category or the Short Format: Music Video or WebSeries, both will be combined into one category.

ON-LINE NOMINATIONS VOTING BEGINS MONDAY, December 12, 2022:

1. A reminder list of the eligible television projects will be made available with a nomination ballot to all Local 800 active members and retirees in good standing in the Art Directors classifications of the Guild. Votes should be cast in the order of their preferences for no more than five productions in each category. Voting for nominations and awards will be done online. The online election will be hosted by Simply Voting. (Hacker-safe certified using WhiteHat Security and source code security audits by HP Fortify, SSAE 16 SOC 1 Type I certified). Simply Voting will send an e-mail to all active members in good standing in the Art Directors classifications of the Guild. The e-mail will include a link to the e-ballot along with a username and password that will allow the member access to the e-ballot. The link to the e-ballot will also be made available at www.ADG.org. All ballots will be anonymous. Simply Voting will mail paper ballots only upon request. To request a paper ballot please contact Debbie Patton at the Art Directors Guild (818) 762-9995 or debbie@adg.org. Nominations voting closes on Friday, January 6, 2023 at 5pm PST.
2. The five (5) productions receiving the highest number of nomination votes in each category will become the Nominees for the final voting. In the event of a tie for the 5th position, the category will increase to 6 nominees.

Nominations announced Monday, January 9, 2023.

3. A final ballot, listing the Nominees, will be made available online Thursday, **January 25, 2023** to all active members and retirees in all Local 800 craft classifications that are in good standing. One vote per category may be cast. The online election will be hosted by Simply Voting. (Hacker-safe certified using WhiteHat Security and source code security audits by HP Fortify, SSAE 16 SOC 1 Type I certified). Simply Voting will send an e-mail to all active members and retirees in good standing in the Art Directors Guild. The e-mail will include a link to the e-ballot along with a username and password that will allow the member access to the e-ballot. The link to the e-ballot will also be made available at www.ADG.org. All ballots will be anonymous. Simply voting will mail paper ballots only upon request. To request a paper ballot please contact Debbie Patton at the Art Directors Guild (818)762-9995 or debbie@adg.org. Final voting closes on Thursday, February 16, 2023 at 5pm PST.
4. Final Ballots will be counted by Simply Voting. The productions receiving the highest number of votes will be declared the winners of the awards for Excellence in Production Design.
5. Awards will be conferred at the 27th Annual Art Directors Guild Excellence in Production Design Awards ceremony on Saturday, February 18, 2023.

Nominees will receive a nomination certificate (unless they win the category).

Winners will be awarded as follows: Production Designer will be awarded a trophy. (Note: Up to two Production Designers per television category will receive complimentary trophies. If there are more than two Production Designers on one winning television program, the additional trophy (s) will need to be purchased by the individual *to be determined*); Art Director, Supervising Art Director, Assistant Art Director and Visual Consultant will be awarded a plaque. Scenic Artist • Graphic Designer • Graphic Artist • Title Artist • Illustrator • Matte Artist Storyboard Artist • Concept Artist • Previs Artist • Set Designer (Draughtsman) • Digital Set Designer • Model Maker • Digital Model Maker • Set Decorator will be awarded a winning certificate of appreciation.

The number of certificates is limited to fifteen (15) for non-ADG members per project.

The Production Designer for any project with more than fifteen (15) non-ADG members must organize the payment for the additional certificates, or they will not be ordered.

6. Persons who have failed to abide by the Guild's union security rules shall not be eligible for awards recognition.