



ART DIRECTORS GUILD

29th Annual Art Directors Guild Excellence in Production Design Awards Awards Rules

Recognized Crafts at the ADG Awards:

The following crafts are recognized at the Art Directors Guild Excellence in Production Design Awards. These crafts are represented by the Art Directors Guild (Local 800), with the exception of the Set Decorator (Local 44). Please do not enter any other crafts in the nomination process.

Production Designer · Art Director · Assistant Art Director · Supervising Art Director · Visual Consultant · Scenic Artist · Graphic Designer · Graphic Artist · Title Artist · Illustrator · Matte Artist · Storyboard Artist · Concept Artist · Previs Artist · Set Designer (Draughtsman) · Digital Set Designer · Model Maker · Digital Model Maker · Set Decorator.

Due to the global pandemic caused by the coronavirus/COVID-19, all matters for the 29th Art Directors Guild Excellence in Production Design Awards are subject to change.

Feature Films:

1. The Excellence in Production Design Award for a feature film will be awarded in four categories to the "recognized crafts" listed above. The Production Designer or their representative will provide this list on the nomination form. Those recognized should have made a significant contribution to the look of the feature film. The feature film must be designed and/or supervised by a Production Designer or Art Director.
2. To be eligible, a feature film must be over 40 minutes in running time and be publicly exhibited for paid admission in a commercial motion picture theater in one of the six qualifying U.S. metro areas: Los Angeles County; City of New York [Five Boroughs]; the Bay Area [counties of San Francisco, Marin, Alameda, San Mateo and Contra Costa]; Chicago [Cook County, Illinois]; Dallas – Fort Worth [Dallas County, Tarrant County, TX]; and Atlanta [Fulton County, Georgia] between January 1, 2024, and midnight December 31, 2024.
3. The theatrical qualifying run must be for at least seven consecutive days in the same theatrical motion picture theater during which period screenings must occur at least three times daily, with at least one screening beginning between 6pm and 10 pm daily.
4. Films that receive their first public exhibition other than for paid admission in a commercial motion picture theater are not eligible for an award in the feature film categories. Nontheatrical public exhibition includes but is not limited to: Broadcast and cable television, PPV/VOD, DVD distribution, Inflight airline viewing, internet transmission. Motion Pictures released in such nontheatrical media on or after the first day of their theatrical qualifying run remain eligible.
5. These rules parallel those of the AMPAS submission requirements.
6. The Guild creates its Feature Film List from the submissions on the AMPAS reminder list. However, it is recommended that you fill out the ADG Feature Film Submission form as well. This will guarantee your place on the ADG Feature Film List and enable you to upload promotional content immediately. These forms will be available Monday, September 23, 2024

through Monday December 9, 2024 at 5:00pm.

7. Submission forms are available at www.AWARDS.ADG.org. An entry may be submitted by any Production Designer or Art Director in good standing in the Guild, by any non-member Production Designer or Art Director of a qualified feature film, or by an authorized representative of the feature film. If a project is submitted by an authorized representative, the Production Designer or Art Director will be considered the eligible entrant for the award. All entries must be made via the ADG Awards Submission Form on the website. A copy of the crew list and end title credits **must** be emailed to awards@adg.org for your submission to be considered complete.
8. Persons with eligible films may upload clips and/or still layouts to the Guild website at www.AWARDS.ADG.org. These clips and design presentations can be viewed by all public traffic to the site. **It is to your advantage to upload as soon as possible. The upload section is accessed in your submission form.**
9. TO BE ELIGIBLE, A FEATURE FILM THAT IS MADE WITHIN THE U.S. OR CANADA MUST BE PRODUCED UNDER AN IATSE AGREEMENT. FOREIGN ENTRIES ARE ACCEPTABLE WITHOUT RESTRICTIONS.
10. Note that if nominated, a digital delivery of footage from the film will be required for the nominee clip reel within 5 days of the announcement. The digital file should include at least four scenes with an emphasis on production design, title treatment and the *score* music used. Also include the information about the film, including title, release date and Production Designers name. Further details may be found in the How to Submit guide.
11. **The Awards Committee has the right to move any entry to a more appropriate category or to disqualify any submission that does not comply with the rules. Applicants will be notified by November 5th if a submission has a problem, is moved to a more appropriate category, or is disqualified.**

The four feature film categories are:

Category I - Period Feature Film

To qualify in this category, a feature film must have the majority of its sets and locations designed to portray a time period at least 20 years prior to the present awards year. *The film's overall theme and content will be considered as it relates to the creation of the sets. If your film straddles more than one genre, we will follow the 51% or more rule noted below.

Category II - Fantasy Feature Film

To qualify in this category, a feature film must be designed to portray a world of an imaginative, fantastical, or inventive nature. This may include magic, supernatural events, horror, post-apocalyptic, science fiction or be futuristic with non-existent technology regardless of the year the film takes place. *The film's overall theme and content will be considered as it relates to the creation of the sets. If your film straddles more than one genre, we will follow the 51% or more rule noted below.

Category III - Contemporary Feature Film

To qualify in this category, a feature film must have the majority of its sets and locations designed to portray places of a realistic nature in the world as we know it within 20 prior or 5 years past the present awards year. *The film's overall theme and content will be considered as it relates to the creation of the sets. If your film straddles more than one genre, we will follow the 51% or more rule noted below.

Category IV – Animated Feature Film

To qualify in this category, a feature film must have the majority of its sets and locations created using a frame-by-frame technique, and usually falls into one of the two general fields of animation: narrative or abstract. Some of the techniques of animating films include but are not limited to hand-drawn animation, computer animation, stop-motion, clay animation, pixilation, cutout animation, pinscreen, camera multiple pass imagery, kaleidoscopic effects created frame-by-frame, and drawing on the film frame itself. Motion capture and real-time puppetry are not by themselves animation techniques. In an animated film, animation must figure in no less than 75 percent of the picture's running time. In addition, a narrative animated film must have a significant number of the major characters animated. If the picture is created in a cinematic style that could be mistaken for live action, you must submit information supporting how and why the picture is substantially a work of animation rather than live action. Category IV will recognize production designers and art directors only.

* In many cases, a feature film may include a combination of two or more of the four categories listed above. You may specify your category of choice, but the Awards Committee has the right to move a film to a more appropriate category. In most cases, we will recognize the film in the category that represents 51% or more of the running time unless otherwise noted above.

ON-LINE NOMINATIONS VOTING BEGINS MONDAY, December 16, 2024:

1. A reminder list of the eligible motion pictures will be made available with a nomination ballot to all Local 800 Art Directors classifications who are active members or retirees in good standing in the Art Directors Guild. Votes should be cast in the order of their preferences for no more than five productions in each category. Voting for nominations and awards will be done online. The online election will be hosted by Simply Voting. (Hacker-safe certified using WhiteHat Security and source code security audits by HP Fortify, SSAE 16 SOC 1 Type I certified). Simply Voting will send an e-mail to all active members and retirees in good standing in the Art Directors classifications of the Art Directors Guild. The e-mail will include a link to the e-ballot along with a username and password that will allow the member access to the e-ballot. The link to the e-ballot will also be made available at www.ADG.org. All ballots will be anonymous. Paper ballots will be mailed only upon request. To request a paper ballot please contact Debbie Patton at the Art Directors Guild (818) 762-9995 or debbie@adg.org. Nominations voting closes on Friday, January 3, 2025, at 5pm PST.
2. The five (5) productions receiving the highest number of nomination votes in each category will become the Nominees for the final voting. In the event of a tie for the 5th position, the category will increase to 6 nominees. Nominations will be announced Thursday, January 9, 2025.
3. A final ballot, listing the Nominees, will be made available online Monday, January 27, 2025 to active members and retirees in all Local 800 craft classifications that are in good standing. One vote per category may be cast. The online election will be hosted by Simply Voting, (Hacker-safe certified using WhiteHat Security and source code security audits by HP Fortify, SSAE 16 SOC 1 Type I certified). Simply Voting will send an e-mail to all active members and retirees in good standing in the Art Directors Guild. The e-mail will include a link to the e-ballot along with a username and password that will allow the member access to the e-ballot. The link to the e-ballot will also be made available at www.ADG.org. All ballots will be anonymous. Paper ballots will be mailed only upon request. To request a paper ballot please contact Debbie Patton at the Art Directors Guild (818) 762-9995 or debbie@adg.org. Final voting closes on Thursday, February 13, 2025 at 5pm PST.
4. Final Ballots will be counted by Simply Voting. The productions receiving the highest number of votes will be declared the winners of the awards for Excellence in Production Design.

5. Awards will be conferred at the 29th Annual Art Directors Guild Excellence in Production Design Awards ceremony on Saturday, February 10, 2024.
6. Nominees will receive a nomination certificate (unless they win the category). Winners will be awarded as follows: Production Designer will be awarded a trophy, (Note: Up to two Production Designers per winning feature film will receive complimentary trophies. If there are more than two Production Designers on one winning feature film, the additional trophy(s) will need to be purchased by the individual *to be determined*); Art Director, Supervising Art Director, Assistant Art Director and Visual Consultant will be awarded a plaque. Scenic Artist · Graphic Designer · Graphic Artist · Title Artist · Illustrator · Matte Artist Storyboard Artist · Concept Artist · Previs Artist · Set Designer (Draughtsman) · Digital Set Designer · Model Maker · Digital Model Maker · Set Decorator will be awarded a winners certificate.
7. Persons who have failed to abide by the Guild's union security rules shall not be eligible for awards recognition.

Television Programs, Commercials or Music Videos (over-the-air, cable, satellite or Internet exhibition):

1. The Excellence in Production Design Award for Television will be awarded in ten categories to the "recognized crafts" listed above. The Production Designer or their representative will provide this list on the nomination form. Those recognized should have made a significant contribution to the look of television program or commercial.
2. To be eligible, a program must have been first publicly exhibited on United States national television (over-the-air, cable, satellite or Internet exhibition) between January 1, 2024 and midnight of December 31, 2024.
3. The Guild will solicit the submission of television program entries for a reminder list. Submission forms are available at www.AWARDS.ADG.org. In order to appear on the reminder list, a program entry must be submitted to the Art Directors Guild. An entry may be submitted by any Production Designer or Art Director in good standing in the Guild, by any non-member Production Designer or Art Director of a qualified program, or by an authorized representative of the program. If a project is submitted by an authorized representative, the Production Designer or Art Director will be considered the eligible entrant for the award. All entries must be made via the ADG Awards Submission Form. A copy of the crew list and end title credits must be emailed to awards@adg.org for your submission to be considered complete.
4. The goal of this reminder list is to include as many achievements worthy of award consideration as possible. Submissions open Monday, September 23, 2024. All submissions must be received in the Guild office by 5:00 P.M. Monday, October 28, 2024.
5. Persons with eligible television programs, commercials or music videos may upload clips and/or still layouts on the ADG Awards website at www.AWARDS.ADG.org. These clips and design presentations can be viewed by all public traffic to the site. **It is to your advantage to upload as soon as possible. The upload section is accessed in your submission form.**
6. Each series is limited to one submission; the exception is during the premiere season when the pilot is designed by one team and remaining premiere season episodes are designed by another team. In this case, two submissions are accepted. The Pilot must be submitted alone. The remaining premiere season episodes must meet the 60% rule noted in #7 below.

Any designers of programs that have more than one submission due to multiple design teams will be required to provide a document that outlines their respective work for the season on the program. This information will be reviewed and compared at the Vetting Meeting noted in item 11 below. Uploaded promotional content is restricted to only the work created for the program by each respective designer and noted in the document provided.

7. For series not in their premiere season, 60% screen time or 60% set count must be in new sets or locations for design teams to qualify for submission. The submission may include new sets or locations from up to three different episodes. The episodes must be entered in the order they aired, up to a cap of three until the 60% mark is met. Once the “60% new” requirement has been met, no additional episodes are eligible. Location work must be significantly redressed or designed to count toward the 60% requirement. For all such series, a set list with timing breakdown is available on www.ADG.org must be included in the submission.
8. TO BE ELIGIBLE, A PROGRAM THAT IS PRODUCED IN THE UNITED STATES OR CANADA MUST BE PRODUCED UNDER AN I.A.T.S.E. COLLECTIVE BARGAINING AGREEMENT (CONTRACT). FOREIGN ENTRIES ARE ACCEPTABLE WITHOUT RESTRICTIONS.
9. Each entry must also include a digital delivery of the episodes, commercial or music video. The digital file should include the episode, title treatment and the *score* music used. Also include the information about the episode: program title, episode title, air date and Production Designers name. Further details may be found in the How to Submit guide.
10. To be eligible, all submission and nomination forms must be filled out completely! Entries with incomplete or missing program information forms will not be considered.
11. The ADG Awards Committee will meet on Saturday, November 2, 2024 at 1:00 P.M. at the Guild office to review each television submission for accuracy and for conformity to the awards rules. Persons making submissions are urged to attend this meeting to ensure that their entries have been properly submitted. A reminder list of all accepted submissions will be issued after this meeting. At this time, the awards department will accept written petitions for recommended changes to the television reminder list. **Petitions will not be accepted after November 15, 2024.**
12. **The Awards Committee has the right to move any entry to a more appropriate category or to disqualify any submission that does not comply with the rules. Applicants will be notified by November 5th if a submission has a problem, is moved to a more appropriate category, or disqualified.**

The ten television categories are:

Category I - One Hour Period Single-Camera Series

To qualify in this category, a television series that is produced in the US or Canada must be produced under an IATSE Agreement; must have a minimum of two episodes aired in the series' regular time frame. There must be a single title for the series, and each episode must be related in kind and continuity and executive supervision. The submitted episode must be designed and supervised by a Production Designer or Art Director, must be recorded primarily with a single camera, must be at least 40 minutes in length and the program must be original-scripted. It must have been photographed with one or more cameras, scene by scene, in the traditional “motion picture” format, irrespective of the recording medium. A one-hour period single-camera series has the majority of its sets and locations designed to portray a time period at least 20 years prior to the present awards year. *The series' overall theme and content will be considered as it relates to the creation of the sets.

Category II - One Hour Fantasy Single-Camera Series

To qualify in this category, a television series that is produced in the US or Canada must be produced under an IATSE Agreement; must have a minimum of two episodes aired in the series' regular time frame. There must be a single title for the series, and each episode must be related in kind and continuity and executive supervision. The submitted episode must be designed and supervised by a Production Designer or Art Director, must be recorded primarily with a single camera, must be at least **40 minutes** in length and the program must be original-scripted. It must have been photographed with one or more cameras, scene by scene, in the traditional "motion picture" format, irrespective of the recording medium. A one-hour fantasy single-camera series must be designed to portray a world of an imaginative, fantastical, or inventive nature. This may include magic, supernatural events, horror, post-apocalyptic, science fiction or be futuristic with non-existent technology regardless of the year the film takes place. *The series' overall theme and content will be considered as it relates to the creation of the sets.

If the ADG receives less than ten submissions in the One Hour Period Single-Camera Television Series Category or the One Hour Fantasy Single-Camera Television Series Category, both will be combined into one category.

Category III - One Hour Contemporary Single-Camera Series

To qualify in this category, a television series that is produced in the US or Canada must be produced under an IATSE Agreement; must have a minimum of two episodes aired in the series' regular time frame. There must be a single title for the series, and each episode must be related in kind and continuity and executive supervision. The submitted episode must be designed and supervised by a Production Designer or Art Director, must be recorded primarily with a single camera, must be at least **40 minutes** in length and the program must be original-scripted. It must have been photographed with one or more cameras, scene by scene, in the traditional "motion picture" format, irrespective of the recording medium. A one-hour contemporary single-camera series has the majority of its sets and locations designed to portray places of a realistic nature in the world as we know it within **20 years prior or 5 years past the present awards year**.

*** In many cases, a one-hour program may include a combination of two or more genres. You may specify your category of choice, but the Awards Committee has the right to move a program to a more appropriate category. In most cases, we will recognize the program in the category that represents 51% or more of the running time.**

Category IV - Television Movie or Limited Series

To qualify in this category, a television program when (if) made within the U.S. or Canada must be produced under an IATSE Agreement; if a FOREIGN entry, it is acceptable without restrictions, must be an original-scripted television movie or limited series. And, must be designed and supervised by a Production Designer or Art Director.

Limited Series is defined as a program with two (2) or more episodes with a total running time of at least 150 program minutes that tells a complete, non-recurring story, and does not have an on-going storyline and/or main characters in subsequent seasons. Limited Series to be considered as a whole if one design team is credited for the awards year; if multiple teams, the series will be considered in single parts up to two teams. The 60% rule applies to limited series that have more than one design team. If all Episodes/Parts do not premiere nationally within the current eligibility year, the complete limited series would gain eligibility in the subsequent ADG Awards competition. Limited Series includes Mini-Series and Anthology Series.

Television Movie is defined as an original program, which tells a story with beginning, middle and end, a minimum of 40 minutes in length, and is broadcast in one part. If the ADG receives more than 15 Television Movie submissions in the Television Movie/Limited Series category, the ADG Awards Committee may split the category.

Category V - Half Hour Single-Camera Series

To qualify in this category, a television series that is produced in the US or Canada must be produced under an IATSE Agreement; must have a minimum of two episodes aired in the series' regular time frame. There must be a single title for the series, and each episode must be related in kind and continuity and executive supervision. The episode must be designed and supervised by a Production Designer or Art Director, must be recorded primarily with a single camera, have an episode running time of more than 20 minutes and up to 40 minutes and the program must be original-scripted. It must have been photographed with one or more cameras, scene by scene, in the traditional "motion picture" format, irrespective of the recording medium.

Category VI - Multi-Camera Series

To qualify in this category, a television series that is produced in the US or Canada must be produced under an IATSE Agreement; must have a minimum of two episodes aired in the series' regular time frame. There must be a single title for the series, and each episode must be scripted and related in kind and continuity and executive supervision. The submitted episode must be designed and supervised by a Production Designer or Art Director, must be recorded primarily with three or more cameras used simultaneously, irrespective of the recording medium and have an episode running time of more than 20 minutes and up to 40 minutes. The three-wall sets are theatrically presented and are traditionally filmed before a live studio audience.

If the ADG receives less than ten submissions in the Half Hour Single-Camera Television Series Category or the Multi-Camera Television Series Category, both will be combined into one category.

Category VII – Variety or Reality Series

A program in this category is traditionally formatted for a live audience in a multi-camera format and can include musical acts or sketch comedy pieces but not limited to all of these together. To qualify in this category, a television series that is produced in the US or Canada must be produced under an IATSE Agreement; A series must have a minimum of two episodes aired in the series' regular time frame. There must be a single title for the series, and each episode must be related in kind and continuity as well as executive supervision. The submitted program must be designed and supervised by a Production Designer or Art Director. This category includes Variety, Sketch, Game Shows, & Reality Programs.

Category VIII – Variety Special

An awards or event special may be a one-time exhibition of a program. A program in this category is traditionally formatted for a live audience in a multi-camera format and can include musical or comedy acts but is not limited to this. To qualify in this category, a special that is produced in the US or Canada must be produced under an IATSE Agreement. The Location and Stage work must be significantly redressed or designed to be eligible. The submitted program must be designed and supervised by a Production Designer or Art Director. This category includes Awards or Event Specials.

If the ADG receives less than ten submissions in either of the Variety Categories, both will be combined into one category.

Category IX – Commercials*

To qualify in this category, a Commercial that is produced in the US or Canada must be produced under an IATSE Agreement; must be designed and supervised by a Production Designer or Art Director, must be 180 seconds in length or less, as broadcast. The commercial also must have been first publicly exhibited in the United States, via any medium, between January 1, 2024 and December 31, 2024.

Category X - Short Format & Music Videos

To qualify in this category, a Music Video or Short Format production that is produced in the US or Canada must be produced under an IATSE Agreement and must be designed and supervised by a Production Designer or Art Director. This category includes Music Videos, 15 minutes or less in length and Long Format Commercials*, over 180 seconds and less than 15 minutes in length and WebSeries, 15 minutes or less in length and have a minimum of two episodes/webisodes aired in the series' regular time frame. There must be a single title for the WebSeries, each episode/webisode must be related in kind and continuity and be based on an original script. The WebSeries may be a single or multi camera situation comedy, drama, or variety program. All Short Format & Music Videos must have been first publicly exhibited in the United States between January 1, 2024 and midnight of December 31, 2024.

* Commercials, if designed for the same campaign, cannot be submitted in both categories (Categories IX & X).

If the ADG receives less than ten submissions in the Commercials category or the Short Format & Music Videos category, both will be combined into one category.

ON-LINE NOMINATIONS VOTING BEGINS MONDAY, December 16, 2024:

1. A reminder list of the eligible television projects will be made available with a nomination ballot to all Local 800 active members and retirees in good standing in the Art Directors classifications of the Guild. Votes should be cast in the order of their preferences for no more than five productions in each category. Voting for nominations and awards will be done online. The online election will be hosted by Simply Voting. (Hacker-safe certified using WhiteHat Security and source code security audits by HP Fortify, SSAE 16 SOC 1 Type I certified). Simply Voting will send an e-mail to all active members in good standing in the Art Directors classifications of the Guild. The e-mail will include a link to the e-ballot along with a username and password that will allow the member access to the e-ballot. The link to the e-ballot will also be made available at www.ADG.org. All ballots will be anonymous. Simply Voting will mail paper ballots only upon request. To request a paper ballot please contact Debbie Patton at the Art Directors Guild (818) 762-9995 or debbie@adg.org. Nominations voting closes on Friday, January 3, 2025 at 5pm PST.
2. The five (5) productions receiving the highest number of nomination votes in each category will become the Nominees for the final voting. In the event of a tie for the 5th position, the category will increase to 6 nominees.

Nominations announced Thursday, January 9, 2025.

3. A final ballot, listing the Nominees, will be made available online Wednesday, January 27, 2025 to all active members and retirees in all Local 800 craft classifications that are in good standing. One vote per category may be cast. The online election will be hosted by Simply Voting. (Hacker-safe certified using WhiteHat Security and source code security audits by

HP Fortify, SSAE 16 SOC 1 Type I certified). Simply Voting will send an e-mail to all active members and retirees in good standing in the Art Directors Guild. The e-mail will include a link to the e-ballot along with a username and password that will allow the member access to the e-ballot. The link to the e-ballot will also be made available at www.ADG.org. All ballots will be anonymous. Simply voting will mail paper ballots only upon request. To request a paper ballot please contact Debbie Patton at the Art Directors Guild (818)762-9995 or debbie@adg.org. Final voting closes on Thursday, February 9, 2025 at 5pm PST.

4. Final Ballots will be counted by Simply Voting. The productions receiving the highest number of votes will be declared the winners of the awards for Excellence in Production Design.
5. Awards will be conferred at the 29th Annual Art Directors Guild Excellence in Production Design Awards ceremony on Saturday, February 15, 2025.

Nominees will receive a nomination certificate (unless they win the category).

Winners will be awarded as follows: Production Designer will be awarded a trophy. (Note: Up to two Production Designers per television category will receive complimentary trophies. If there are more than two Production Designers on one winning television program, the additional trophy (s) will need to be purchased by the individual *to be determined*); Art Director, Supervising Art Director, Assistant Art Director and Visual Consultant will be awarded a plaque. Scenic Artist · Graphic Designer · Graphic Artist · Title Artist · Illustrator · Matte Artist Storyboard Artist · Concept Artist · Previs Artist · Set Designer (Draughtsman) · Digital Set Designer · Model Maker · Digital Model Maker · Set Decorator will be awarded a winning certificate of appreciation.

6. Persons who have failed to abide by the Guild's union security rules shall not be eligible for awards recognition.

NEW AND NOTEWORTHY:

- 1. A submissions etiquette document has been added to the rules.**
 - 2. A submissions fee document has been added to the rules for Non ADG Members.**
- Both documents follow. Please read.**

ADG Awards

Submissions Etiquette

Due to the number of craftsperson's required to create the work of the art department, the ADG is implementing a submissions policy going forward.

Each year roughly 800-900 plaques & certificates are made and shipped to places all over the world. The time needed to track down missing addresses, misspellings, and the addition of crew members after the fact has become too much additional work for the staff.

Moving forward we will be instituting the following rules to ensure that all nominees and winners receive their plaques & certificates correctly and in a timely manner.

1. The submission form may be completed by the production designer, or someone designated by the production designer from the team, or a consultant or studio representative.
2. Whoever prepares the form must enter their name and contact details in the space provided at the bottom of the form.
3. Each crew member must have an email address and mailing address entered in the space provided. Do not enter the studio address. Leave it blank until you find it.
4. All ADG members who worked on the respective project must be included on the form.
5. All Non-ADG members who worked on the respective project must be entered before voting starts on December 16, 2024. Additions will not be accepted later.

6. The lead Set Decorator is the only Non *ADG covered craft person allowed on the submission form. For reference, this would be the same person on the respective Emmy or Oscar submission forms. The rest of the Set Dec team cannot be added.
7. Please confirm the spelling of all crew names. Enter their names with Initial Capitals only (John Doe.) No all-caps. No all-lower case.
8. Plaques or Certificates will not be ordered for crew members who do not have the complete information entered on the form.
9. Please send the crew lists for all projects to awards@adg.org
10. * Depending on where the production takes place, the craft titles have different definitions. The Art Directors Guild Excellence in Production Design Awards obviously follow the definitions of the Art Directors Guild – Local 800. The following crafts are recognized at the ADG Awards. Please do not enter any other crafts in the submission process.

ART DIRECTORS: Production Designer · Supervising Art Director
Art Director · Assistant Art Director · Visual Consultant

SCENIC, TITLE AND GRAPHIC ARTISTS: Scenic Artist
Graphic Designer · Graphic Artist · Title Artist

ILLUSTRATORS AND MATTE ARTISTS: Illustrator · Matte Artist
Storyboard Artist · Concept Artist · Previs Artist

SET DESIGNERS AND MODEL MAKERS: Set Designer or
Draughtsman · Digital Set Designer · Model Maker
Digital Model Maker

SET DECORATOR Local 44: Lead Set Decorator

29TH ANNUAL ART DIRECTORS GUILD EXCELLENCE IN PRODUCTION DESIGN AWARDS – February 15, 2025

ENTRY FEES for NON ADG-Local 800 Members per submission:

TV Programs/Commercials/Music Videos Entry Fee: \$200.00

Feature Film Entry Fee: \$200.00

Note: If the Production Designer is the only ADG member working out of Country on a project, the entry fee will apply.

PAYMENT:

Once you have completed your submission (s), please email debbie@adg.org a completed credit card authorization form or a request for an invoice to pay by check. Credit card authorization form is attached.

Submissions close:

TV/Commercials and Music Videos: October 28, 2024

Feature Film: December 9, 2024

FYC / PROMOTION:

The ADG has several official FYC ad vehicles that can guarantee delivery of your campaign message to the entire voting membership.

For more information please contact:

IngleDodd Media – Awards Department

ADGawards@IngleDodd.com | 310.207.4410 x 245



ART DIRECTORS GUILD

ART DIRECTORS GUILD CREDIT CARD PAYMENT AUTHORIZATION

Credit Card Details:

Credit Card Number: _____

Expiration Date (mm/yy): _____ CVV Security Code: _____

Corporate Code (If Applicable): _____

Billing Information **for card*

Name on Card: _____

Billing Address: _____

Zip Code _____

Number of Submissions: _____ Fee: \$200.00 each Total Cost: _____

Notes/List Submissions or attach your list of projects submitted:

Daytime Phone: (____) _____ Email : _____

Signature: _____

**By Signing this form, I authorize the Art Directors Guild to process my payment as indicated above*